

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – January 19, 2022

The Manor Borough Council held its monthly business meeting on Wednesday, January 19, 2022 at 9:22 P.M., in the Manor Community Room. The late start was due to a lengthy Public Hearing scheduled prior to the Council Meeting.

3. Roll Call of Attendance:

(Present)	Dawn Lynn, Vice President	
	Chuck Charrie	Dave Gongaware
	Christine Marchand	Jim Vacha
	Brian Woy, Mayor	John Greiner, Solicitor
	Ed Antonacci, Engineer	
	George Valmassoni, Chief of Police	Mike Radakovich, Tax Collector
(Absent)	Tony Gockel, President	Terry Nemitz
	Jason Krainbucher, Zoning Office	

4. Minutes – A motion “to accept the minutes of the meeting held on January 3, 2022, as read” was made by Ms. Marchand, and seconded by Mr. Vacha. The motion passed unanimously.

5 Public Comment on Agenda Items – Ms. Jeri Lewis of Harding Street, Manor, wanted to know who was going to be appointed to the Civil Service Commission. Mr. Lapia responded it was unknown until Council nominates candidates later in the meeting. Ms. Lewis then went on to state she did not understand how Dawn Lynn could vote on an item as a Planning Commission member, and then vote on it again as a Council Meeting. Mr. Greiner responded that it is not prohibited by Pennsylvania state law.

6. Mayor’s Report (Mr. Woy) – Officer Ryan Krause started last week in full time capacity. The Borough has advertised for another full time police officer. Mr. Woy invited Mr. Jack Jollie from Penn Trafford to come to the meeting. Mr. Woy was at the Penn Township commissioner’s meeting and Jack Jollie’s senior project raised money for bullet proof vests. Mr. Jollie raised over \$32,000 and gave a check to Manor Borough for \$7,200 for bullet proof vests for the Manor Police Department.

7. Solicitor's Report (Mr. Greiner) – None.

8. Engineer's Report (Mr. Antonacci) – None.

9. Planning & Zoning Officer’s Report (Mr. Krainbucher) – None.

10. Borough Manager’s Report (Mr. Lapia) – None.

11. Treasurer's Report – A motion “to approve the Treasurer's Report for the month of December 2021, as prepared” was made by Mr. Gongaware. The motion was seconded by Mr. Vacha. The motion carried unanimously.

12. Tax Collector's Report – A motion “to approve the Tax Collector’s Report for the month of December 2021, as prepared” was made by Mr. Gongaware and seconded by Ms. Marchand. The motion carried unanimously.

13. Committee Reports

- **Building & Properties** – None.
- **Community Betterment** – None.
- **Finance** – None.
- **Personnel** – None.
- **Planning & Zoning** – None.
- **Public Safety** – None.

14. OLD BUSINESS

Zoning Officer Appointment. Mr. Charrie motioned to table the decision and push it to the Committee for consideration for the next 30 days. Seconded by Mr. Gongaware, the roll call vote is as follows:

Ms. Lynn	- No	Mr. Charrie	- Abstained
Mr. Gongaware	- Yes	Ms. Marchand	- No
Mr. Vacha	- No		

Mr. Charrie stated that he abstained from voting because he wanted to give the residents the opportunity to have input on appointments for Zoning, Code and Boards & Commissions. Mr. Charrie stated he wanted to go into a different direction.

The motion failed to carry. Then, Ms. Marchand motioned to appoint Jason Krainbucher as Zoning Officer. Seconded by Mr. Vacha, the roll call vote is as follows:

Ms. Lynn	- Yes	Mr. Charrie	- Abstained Same reason as previous motion.
Mr. Gongaware	- Yes	Ms. Marchand	- Yes
Mr. Vacha	- Yes		

The motion carried by majority.

15. NEW BUSINESS

- Invoice from Mele & Mele. Mele & Mele submitted an invoice for the balance of the 2021 street paving in the amount of \$31,175.00 including change orders and repairs to Crimson Drive. Mr. Gongaware motioned to approve payment of the invoice. Seconded by Ms. Marchand, the motion carried unanimously.
- Ordinance Number 593-22-01 amending Manor Borough Zoning Ordinance for the former Stone Brook Manor property. Ms. Marchand motioned to table the vote until after Executive Session. Seconded by Mr. Charrie, the motion carried unanimously.
- Oak Street & McKelvey Street sewer project. This project was cancelled and rejected in 2020 due to the COVID pandemic concern. This project is needed to provide better fall, straighten out some sewer lines and to make the sewage simpler. The streets will be paved the following year after the sewers are reconstructed. MAWC needs to move 300 feet of water line before the project proceeds. Council asked Mr. Lapia to obtain more information to have this project proceed, which will be funded through existing Sewer funds.
- Woods of Brandywine Phase V street paving. Preliminary estimate for paving the Phase V of the Woods of Brandywine Drive is \$130,000. This is for the final wearing course which has not been done by the Developer. That section of Brandywine Drive has since been adopted by the Borough, and the Borough will finish the road. The Borough will receive Liquid Fuels money for that section of the road. Mr. Gongaware motioned to have the Borough Engineer proceed, seconded by Mr. Vacha, the motion carried unanimously.

- e. 2022 Street Reconstruction project. Mr. Lapia, Mr. Antonacci and Public Works reviewed streets in the Borough. People's Gas will be doing gas line work on Mt. Pleasant Blvd and will be required to pave a single travel lane. The Borough could then include the remainder of Mount Pleasant Blvd. in the work area and cost share the paving of that section of road. Other Borough streets to be considered are Upper Oak Street, Fairview Drive, Chestnut Street, lower Longview Drive, Harding Street to Penn Street, and Hill Street. Mr. Charrie asked if the bottom of Hill Street could be reviewed and flare the road to allow for larger vehicles to make the turn. Mr. Lapia noted the 35 foot right of way for Hill Street, the sidewalk, and the project will need an HOP from Penn DOT which may delay when the improvement can be done. Mr. Gongaware motioned to allow the Borough Engineer to proceed with cost estimates on the 2022 paving. Mr. Lapia noted \$150,000 would come from General Fund money and \$75,000 from Liquid Fuel money. Seconded by Mr. Vacha, the motion carried unanimously.
- f. Resolution 2022-01 appointing resident to the Civil Service Commission. Ms. Marchand motioned to appoint Christian Hunter to the Civil Service Commission. Seconded by Mr. Vacha, the motion carried unanimously.
- g. Resolution 2022-02 appointing resident to the Civil Service Commission. Mr. Vacha motioned to appoint Mike Matrisch to the Civil Service Commission. Seconded by Mr. Gongaware, the motion carried unanimously.
- h. Resolution 2022-03 appointing resident to the Civil Service Commission. Ms. Marchand motioned to appoint Ted Dornin to the Civil Service Commission. Seconded by Mr. Vacha, the motion carried unanimously.
- i. Resolution 2022-04 appointing resident to the Civil Service Commission. Ms. Marchand motioned to appoint Heather Gockel to the Civil Service Commission as Alternate. Seconded by Mr. Gongaware, the motion carried unanimously.
- j. Resolution 2022-05 appointing Dawn Lynn to the Planning Commission. Mr. Vacha motioned to appoint Dawn Lynn to the Planning Commission. Seconded by Ms. Marchand, the motion carried by majority with Mr. Charrie voting no.
- k. Resolution 2022-06 appointing Patricia Eathorne to the Planning Commission. Mr. Vacha motioned to appoint Patricia Eathorne to the Planning Commission. Seconded by Mr. Gongaware, the motion carried unanimously.
- l. Request from Cub Scout Pack #230 for use of the community room. Ms. Marchand motioned to waive the Community Room rental fee for Cub Scout Pack #230, but charge them the \$75 cleaning fee. Seconded by Mr. Vacha, the motion carried unanimously. Mr. Woy offered to pay the \$75 from his \$1,000 yearly salary.
- m. Resolution 2022-07 appointing Tony Gockel to the Recreation Board. Mr. Gongaware motioned to appoint Tony Gockel to the Recreation Board. Seconded by Ms. Marchand, the motion carried unanimously.
- n. Resolution 2022-08 appointing Joseph Lapia to the WWMA Board. Mr. Gongaware motioned to appoint Joseph Lapia to the WWMA Board. Seconded by Mr. Vacha, the motion carried unanimously.
- o. Manor Park CDBG Grant and future improvements. The Borough received a CDBG grant for the park to install an ADA walking track. A previous Capital Planning committee looked at relocating the Pavilion to make it closer to the restroom, and replacing the basketball court. If Council wants to do any other work in the park and apply for a DCNR grant, now would be the time to do so as CDBG would be willing to extend the deadline to spend CDBG grant. It would be better to do all of the work at once than to split it up into separate projects. Mr. Lapia encourages Council to give some thought on what they would like to be done with the park improvements.

16. Correspondence – None.

- 17. Payment of Bills** – A motion “to approve payment of the bills as of January 19, 2022, as presented” was made by Mr. Vacha and seconded by Ms. Marchand. The motion carried unanimously.

- 18.** Ms. Marchand motioned to go into Executive Session for Personnel matters and matters of potential litigation. Seconded by Mr. Vacha, the motion passed unanimously at 10:30 P.M.

Mr. Gongaware motioned to return to the meeting from Executive Session. Seconded by Mr. Vacha, the motion carried unanimously at 11:34 P.M.

Revisiting the Zoning Amendment from earlier tabling by Council, Ms. Marchand motioned to table the decision until the next council meeting, and authorize the Solicitor to prepare and to advise Council on an Ordinance amendment for Special Exception. Seconded by Mr. Gongaware, the motion carried unanimously.

- 19. Citizen Comments – None.**

- 20.** There being no other business to discuss, a motion "to adjourn the meeting" was made by Ms. Marchand and was seconded by Mr. Vacha. The motion carried unanimously. The meeting adjourned at 11:36 P.M.

Joseph N. Lapia
Borough Manager