

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – July 16, 2014

The Manor Borough Council held its monthly business meeting on Wednesday, July 16, 2014, at 7:00 PM. in the Manor Borough Building.

Council Vice President, Mr. Brian Woy, called the meeting to order and led the Pledge of Allegiance.

Roll Call of Attendance:

(Present) Brian Woy, Vice President
Christine Marchand
Jim Morgan
Edward Antonacci, Engineer

Steve Ira
Mike Matrisch
Jeremy Dixon, Mayor
John Campfield, Solicitor

(Absent) Dawn Lynn, President
Mike Radakovich, Tax/Sewer Collector

Bruce Hartman
Edwin Howley, Planning & Zoning Officer

Minutes – A motion “to accept the minutes of the meeting held on June 18, 2014, as read” was made by Mr. Matrisch, and seconded by Ms. Marchand. Motion carried unanimously.

Citizen Comments –

- Dave Gongaware of Manor updated Council on the Labor Day / Manor VFD Celebration. Mr. Gongaware is President of the VFD and the Chairman for the Labor Day Committee. He requested the Borough form a Committee to coordinate events. The Borough Committee consists of: Mike Matrisch, Brian Woy and Joe Lapia.
- Rand Denale, President and CEO of Manor Bank commented on the Manor Bank Sign. Mr. Denale states the bank is working hard to be profitable and independent. The current Manor Bank Sign was erected in 1997, and the bank wants to erect a new sign that is not “off the beaten path”. Knowing a new Sign Ordinance is being drafted, Mr. Denale would like the Borough to keep the Manor Bank in mind when drafting the new ordinance so that they can erect a sign letting people know where they are located and the services/rates they offer.
- Bill Fawcett, Board of Directors Member of the Manor Bank, also commented about the Manor Bank Sign. Mr. Fawcett joined the bank board because Manor Bank is a local bank and they trying to grow the bank making it more competitive. Updating their sign would improve visibility and hopefully attract more customers. He also expressed an interest in helping to renovate the war memorial across the street.
- Patricia Ursiny of 93 Observatory Street, Manor was following up from the June 18th Council Meeting regarding the street lights being placed back up on Observatory Street. In the interim, Mr. Woy looked at the street lights along Observatory and verified there wasn’t one at the intersection of Terence and Observatory. One pole up from Terence, the light was removed. Hempfield School District was advised about the light but has yet to respond.

Mayor’s Report (Mr. Dixon) – Mr. Dixon reported for about 30 minutes, both police vehicles were out of service due to minor maintenance issues.

Solicitor's Report (Mr. Campfield) – Mr. Campfield reports he sent documents for the Breault deck.

Engineer's Report (Mr. Antonacci) – The Annual Municipal Stormwater System Permit (MS4) has been received (stormwater discharge into streams). Mr. Antonacci noted part of the requirements is public education and outreach to prevent unwanted substances in the streams and unnecessary pollution. This could be a potential Eagle Scout project.

Planning & Zoning Officer’s Report (Mr. Howley) – None.

Borough Manager’s Report (Mr. Lapia) – The Borough received a dividend check from EMC (Liability Insurance Company) for \$1,504.93. Mr. Lapia announced a CDBG (Community Development Block

Grant) Meeting on August 6, 2014 from 10 A.M. – Noon in North Huntingdon Township. Members of Council interested in attending can let him know and he can get them registered. Members of council were given a packet of letters regarding the School Bus Depot (a/k/a Paul Kerber's property) from the Zoning Inspector and from the Engineer indicating all violations have been remedied, and there are no further issues with the property.

Treasurer's Report – A motion “to approve the Treasurer's Report for the month of June, as prepared by Mr. Lapia” was made by Ms. Marchand and seconded by Mr. Matrisch. Motion carried unanimously.

Tax & Sewer Collector's Report – A motion “to approve both reports for the month of June, as prepared by Mr. Radakovich” was made by Mr. Matrisch and seconded by Ms. Marchand. Motion carried unanimously.

Committee Reports

Administration (Mr. Morgan) – None.

Finance (Mr. Ira) – None.

Parks & Recreation (Mr. Lapia/Mr. Woy) – The bridge to Manor Park has been cleaned and mulch has been put down in both upper and lower playground. The climbing Volcano is in dire need of repair. Estimate to repair it is \$2,000 versus \$7,000 to replace the entire Volcano.

Personnel (Ms. Marchand) – None.

Planning & Zoning (Ms. Lynn) – None.

Public Safety (Mr. Woy) – None.

Public Works (Mr. Matrisch) – None

Unfinished Business

- Consideration to make a \$50 donation to the Shriner's Clown Unit from the clown appearance at the Spring Fling. Ms. Marchand motioned to make a \$50 donation to the Shriner's Clown Unit. Mr. Ira seconded the motion. The motion carried unanimously.

New Business

- Consideration “to approve payment request from Morgan Excavating for Sewer Project.” Mr. Morgan motioned to pay Morgan Excavating \$128,115.02. Mr. Matrisch seconded the motion. The motion carried unanimously.
- Consideration “to approve sign ordinance update recommendations from Planning Commission.” A motion to table to the August Council Meeting was made by Mr. Ira and seconded by Mr. Matrisch. The motion carried unanimously.
- Consideration “to approve Resolution 2014-09 for Act 537 Special Study” (Sewage Facilities Plan mandated by the DEP and EPA for “wet weather circumstances”). Mr. Matrisch motioned to approve Resolution 2014-09. Ms. Marchand seconded the motion. Motion carried unanimously.
- Consideration “to approve Borough Manager to attend the Three Rivers Wet Weather Sewer Conference.” Mr. Ira motioned to approve the Borough Manager, Mr. Lapia, to attend the Three Rivers Wet Weather Sewer Conference in October. Seconded by Mr. Morgan, the motion carried unanimously.

- Consideration “to authorize Borough Manager to execute the Right of Way agreement with WWMA for core boring.” Location is by the car wash, Borough Message Sign and the railroad bridge. Ms. Marchand motioned to authorize Borough Manager, Mr. Lapia, to execute the Right of Way agreement with WWMA on behalf of the Borough. Mr. Matrisch seconded the motion. The motion carried unanimously.
- Consideration “to approve Resolution 2014-10 authorizing disposal of Police Department weapons (Surplus Property). Mr. Matrisch motioned to approve Resolution 2014-10 authorizing disposal (the trading in) of 7 pistols and 3 shotguns. Mr. Morgan seconded the motion. Motion carried unanimously.
- Consideration “to approve the request of the Bortz family for an extension of time until August 25, 2014 for final action on the Bortz Subdivision Plan. Ms. Marchand motioned to approve the extension until August 25, 2014. Seconded by Mr. Morgan, the motion carried unanimously.

Correspondence (Mr. Woy)

- Animal Control Report, Ferree Kennels.

Payment of Bills – A motion “to approve payment of the bills as of June 18, 2014, as presented” was made by Ms. Marchand and seconded by Mr. Matrisch. Motion carried unanimously.

Mr. Matrisch motioned to go into Executive Session to discuss Personnel matters and for matters of possible litigation. Seconded by Ms. Marchand, the motioned carried unanimously at 8:07 P.M.

A motion to return to the regular meeting from Executive Session was made by Ms. Marchand and seconded by Mr. Morgan. The motioned carried unanimously at 9:12 P.M.

Public Comment –

- Mayor Jeremy Dixon presented a letter and stated he will now be performing marriage ceremonies.
- The Manor – Westmoreland City Community Picnic is July 31, 2014 at Idlewild.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Mr. Morgan and seconded by Ms. Marchand. Motion carried unanimously. The meeting adjourned at 9:14 P.M.

Joseph N. Lapia
Borough Manager