

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING – July 20, 2016

The Manor Borough Council held its monthly business meeting on Wednesday, July 20, 2016 at 7:00 P.M., in the Manor Borough Building.

Council President, Mr. Brian Woy, called the meeting to order and led the Pledge of Allegiance.

Roll Call of Attendance:

(Present)	Brian Woy, President	Mike Matrisch, Vice President
	Bruce Hartman	Steve Ira
	Dawn Lynn	Terry Nemitz
	Ed Antonacci, Engineer	John Campfield, Solicitor
	George Valmassoni, Chief of Police	
(Absent)	Christine Marchand	Jeremy Dixon, Mayor
	Edwin Howley, Planning & Zoning Office	Mike Radakovich, Tax Collector

Minutes – A motion “to accept the minutes of the meeting held on June 15, 2016, as read” was made by Mr. Matrisch, and seconded by Ms. Lynn. The motion carried unanimously.

Public Comment on Agenda Items – None.

Mayor’s Report (Mr. Dixon) – None.

Solicitor’s Report (Mr. Campfield) – A decision was made in the Fedor duck case. The judge ruled in favor of the Manor Borough Zoning Board. The time is passed for any appeal.

Engineer’s Report (Mr. Antonacci) – PennDOT driveway scoping application revisions have been made. The Sandy Hill Road Lot is in the 4th cycle of the revision process.

Planning & Zoning Officer’s Report (Mr. Howley) – None.

Borough Manager’s Report (Mr. Lapia) – The Borough received an EMC insurance dividend of \$6,471.66. The Borough also received \$4,668.11 in Act-13 money for 2016. This is a decrease of \$1,916.84 over 2015.

Treasurer’s Report – A motion “to approve the Treasurer’s Report for the month of June 2016, as prepared” was made by Ms. Lynn and seconded by Mr. Matrisch. Motion carried unanimously.

Tax Collector’s Report – A motion “to approve the Tax Collector’s report for the month of June 2016, as prepared by Mr. Radakovich” was made by Ms. Lynn and seconded by Mr. Hartman. Motion carried unanimously.

Committee Reports

Administration (Mr. Nemitz) – None.

Finance (Mr. Ira) – None.

Parks & Recreation (Mr. Hartman) – None.

Personnel (Ms. Marchand) – None.

Planning & Zoning (Ms. Lynn) – The Planning Commission will not meet in July.

Public Safety (Mr. Woy) – There has been some discussion with Irwin Borough to create a Regional Police Department. There is interest and Irwin Council voted to do a Phase I study on the feasibility. Mr. Matrisch motioned to have Manor Borough participate in the DCED study for a Regional Police Department. Seconded by Mr. Hartman, the motion carried unanimously.

Public Works (Mr. Matrisch) – Brandywine Drive is paved. The dead trees in front of the Borough Building will be removed.

Unfinished Business

- Consideration “to accept proposal from Crespo Wildlife Services”. Mr. Lapia noted the geese are still a problem in the park and the amount of goose waste continues to be a major issue. Crespo Wildlife will pro-rate the fee for this year providing harassment this autumn. Mr. Matrisch suggested we have Crespo do the egg treatment in the spring and Borough employees do the harassment. Ms. Lynn motioned to approval the proposal from Crespo Wildlife Services for remaining year 2016, and 2017 for the full year. Mr. Hartman seconded the motion. The motion did not carry.
Ms. Lynn motioned to approve the contract for Crespo Wildlife Services for the remainder of 2016. Seconded by Mr. Matrisch the motion carried unanimously. The funding will come from Parks and Recreation Facilities R&M.
- Discussion on Lease Agreement for Sandy Hill Road open space. The fourth revision will be submitted to PennDOT, and then specifications need prepared for paving the driveway area for the HOP permit. Term of the lease would be from sunrise to sunset. Mr. Matrisch motioned to table the motion until the August meeting. Seconded by Ms. Lynn, the motion carried unanimously.

New Business

- Consideration “to award contract for CDBG sidewalk replacement”. Three bids were received: Advanced Contracting, Joe Palmieri Construction and Kimberly Construction. The Borough received a \$175,000 grant from CDBG for the sidewalks, curbs, and handicapped ramps in the area of the Borough previously undergone sewer replacement. Ms. Lynn motioned to award the contract for the CDBG Sidewalk Replacement project to Advanced Contracting for a base bid of \$142,870 and an alternate bid of \$21,234.50. Seconded by Mr. Matrisch, the motion carried unanimously.
- Consideration “to approve sending Borough Manager to MS4 Training Workshop”. Mr. Ira motioned to approve sending the Borough Manager to an MS4 workshop in August at a cost of \$50. Seconded by Mr. Hartman, the motion carried unanimously.
- Consideration “to approve access drive modification for Crimson Pointe and Woods of Brandywine”. This primarily affects 377 Brandywine Drive and 316 Stone Bridge Court. Ms. Lynn motioned to approve 30-foot wide maximum driveway for 377 Brandywine Dr. and 316 Stone Bridge Ct. Seconded by Mr. Matrisch, the motion carried unanimously.
- Consideration “to accept Planning Commission’s recommendations regarding WWMA Phase II Bushy Run Interceptor Replacement Project”. Ms. Lynn motioned for the Borough to send a letter to WWMA informing them the project meets with the Borough’s objectives. Seconded by Mr. Matrisch, the motion carried unanimously.
- Discussion on paving Poplar Street. Previously, Council approved the 400-ft sewer line replacement on Poplar Street. Mr. Matrisch motioned to have the Engineer prepare specifications for paving Poplar Street. Seconded by Mr. Lynn, the motion carried unanimously.
- Consideration “to approve payment request from Derry Construction for street paving”. Ms. Lynn motioned to approve payment of \$166,252.17 to Derry Construction for paving Brandywine Drive, while retaining 10% retainage of \$18,472.47. Seconded by Mr. Matrisch, the motion carried unanimously.
- Request from Manor Presbyterian Church for use of the Community Room. Mr. Matrisch motioned to grant the Manor Presbyterian Church use of the Community Room on Saturday, September 10 for a pancake

breakfast, waiving the rental fee and charging only the \$75 cleaning fee. Seconded by Ms. Lynn, the motion carried unanimously.

- Consideration “to order a Ford 2016 Police Interceptor Sedan”. With the 2008 Crown Victoria Police Interceptor showing age, the Police Chief is requesting to purchase a new vehicle. August is the cut off for ordering a 2016 Police Interceptor sedan. Mr. Matrisch suggested to wait two years to purchase a new vehicle and get rid of the 2008 vehicle now. Ms. Lynn motioned to get rid of both 2008 Crown Victoria and the 2013 Taurus to purchase the new 2016 sedan. Mr. Hartman seconded Ms. Lynn’s motion. The motion carried by majority. The roll count vote:

Mr. Woy	- Yes	Mr. Matrisch	- No
Mr. Hartman	- Yes	Mr. Ira	- Yes
Ms. Lynn	- Yes	Ms. Marchand	- Absent
Mr. Nemitz	- No		

Ms. Lynn motioned to sell the 2008 Crown Victoria on Municibid. Seconded by Mr. Hartman, the motion carried unanimously.

- Request for donation from Manor Community Picnic. Citing no precedence and no line item in the budget, Council took no action.

Correspondence

- Camo Kennels.

Payment of Bills – A motion “to approve payment of the bills as of July 20, 2016, as presented” was made by Ms. Lynn and seconded by Mr. Matrisch. The motion carried unanimously.

Ms. Lynn motioned to go into Executive Session for personnel matters and matters of potential litigation. Seconded by Mr. Matrisch, the motion carried unanimously at 8:22 P.M.

A motion to return to council regular session was made by Mr. Nemitz and seconded by Mr. Matrisch. The motion carried unanimously at 9:00 P.M.

Mr. Matrisch motioned to take over the deed of the Woods of Brandywine Phase I Retention Pond. Seconded by Mr. Nemitz, the motion carried unanimously.

Mr. Matrisch motioned to have a traffic study done by the Borough Engineer for Cameron Drive, and the intersection of Brandywine Drive and Cameron Drive, into Phases I, II, and IV. Seconded by Ms. Lynn, the motion carried unanimously.

Public Comment – Mr. Nick Michel of 65 Observatory Street, Manor, noted persistent speeding on Observatory Street. Despite line painting, drivers still are not obeying the speed limit. He also noted the “nuisance” property at 63 Observatory Street. Some of the trash has been moved, but there is still a large pile of trash remaining. Mr. Michel would like the Borough to give the residents a time frame to remove the trash. The property owner is no longer there and in a nursing home.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Ms. Lynn and seconded by Mr. Nemitz. The motion carried unanimously. The meeting adjourned at 9:07 P.M.

Joseph N. Lapia
Borough Manager