

MANOR BOROUGH COUNCIL
REORGANIZATION MEETING -- JANUARY 2, 2024

The Manor Borough Council held a Reorganization Meeting on Monday, January 2, 2024, at 6:00 P.M. in the Manor Borough Building Community Room for the purpose of reorganizing Borough Council, making appointments for the new term, and discussing any other general business to come before Council.

1. Prior to starting the meeting, Mayor Ed Malinoski administered the "Oath of Office" to the following re-elected and elected members of Council: Mr. Ted Dornin, Ms. Dawn Lynn, and Mr. Terry Nemitz. Residency affidavits are on file in the Borough Office.
2. Mayor Malinoski, called the meeting to order at 6:03 P.M. and
3. Led the Pledge of Allegiance.

4. Roll Call of Attendance:

(Present)	Chuck Charrie	Ted Dornin
	Tony Gockel	Dave Gongaware
	Dawn Lynn	Terry Nemitz
	Jim Vacha (arrived at 6:21 P.M.)	Ed Malinoski, Mayor
	Dayne Dice, Solicitor	Mike Radakovich, Tax Collector
(Absent)	Ed Antonacci, Engineer	Randy Carlson, Chief of Police
	Jason Krainbucher, Zoning Officer	

5. Mayor Malinoski asked for nominations for the position of President of Council. Mr. Gongaware nominated Mr. Tony Gockel. The voting was as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. James Vacha	- Absent
Ms. Dawn Lynn	- Yes		

Mr. Gockel received a unanimous vote and will serve as President of Council.

6. Mayor Malinoski then asked for nominations for the position of Vice President of Council. Mr. Gockel nominated Ms. Dawn Lynn. The voting was as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

Ms. Lynn received a unanimous vote and will serve as Vice President of Council.

The Mayor then asked the Council President and Council Vice-President to take their appropriate seats at 6:10 PM.

7. Mr. Gockel asked for nominations for the position of Council President Pro-Tempore. Mr. Charrie nominated Mr. Gongaware. The voting for Mr. Gongaware was as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

Mr. Gongaware received a unanimous vote and will serve as President Pro-Tempore of Council.

Mr. Gockel thanked everyone for their vote.

8. Mr. Gockel entertained nominations for the position of Vacancy Board Chairperson. Mr. Gongaware motioned to re-appoint Mr. Jeff Herman as the Vacancy Board Chairperson. Mr. Herman was not present. The voting for Mr. Herman was as follows.

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The motion carried unanimously. Mr. Herman continues to be the Vacancy Board Chairperson.

9. Other appointments are as follows:

a. **Secretary-Treasurer** -- Mr. Joseph Lapia was nominated by Mr. Gongaware. The roll call vote was as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The re-appointment of Mr. Joseph Lapia was approved unanimously.

b. **Solicitor** -- Ms. Lynn nominated Bruce E. Dice and Associates to continue as Solicitor. The roll call vote was as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The re-appointment of Bruce E. Dice and Associates was approved unanimously.

c. **Engineer** -- Antonacci Design Associates, Inc. was nominated by Mr. Gongaware, to continue as Borough Engineer. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The re-appointment of Antonacci Design Associates, Inc. was approved unanimously.

- d. **Zoning Officer** – Mr. Jason Krainbucher of B.I.U. was nominated by Mr. Terry Nemitz to continue as Building Inspector and Zoning Officer. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The re-appointment of Mr. Jason Krainbucher was approved unanimously.

- e. **Emergency Management Coordinator** -- Ms. Lynn nominated Mr. Terry Nemitz to continue as the Borough's Emergency Management Coordinator. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The re-appointment of Mr. Terry Nemitz was approved unanimously.

- f. **Delegate to Westmoreland County Boroughs Association** -- Mr. Gongaware nominated Mr. Gockel as Delegate to the Westmoreland County Boroughs Association. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The re-appointment of Mr. Gockel was approved unanimously.

- g. **Delegate to Turtle Creek Watershed Association** – Mr. Gongaware nominated Mr. Chuck Charrie to continue as a Delegate to the Turtle Creek Watershed Association. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The re-appointment of Mr. Charrie was approved unanimously.

- h. **Delegate and Alternates to the Westmoreland County Tax Collection Committee** – Mr. Gongaware nominated Mr. Vacha as delegate to the Westmoreland County Tax Collection Committee. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The appointment of Mr. Vacha as Delegate was approved unanimously.

Ms. Lynn then nominated Mr. Gongaware as First Alternate to the Westmoreland County Tax Collection Committee. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The appointment of Mr. Gongaware as First Alternate was approved unanimously.

Mr. Gongaware nominated Mr. Chuck Charrie as Second Alternate. Mr. Charrie declined. Mr. Gongaware then nominated Mr. Ted Dornin as Second Alternate. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

The appointment of Mr. Dornin as Second Alternate was approved unanimously.

10. **Approval of the Minutes** - A motion "to accept the minutes of the meeting held on December 20, 2023, as read" was made by Mr. Gongaware. Seconded by Mr. Nemitz, the motion carried by majority. Ms. Lynn abstained.

11. **Public Comment on Agenda Items** – None.

12. **Unfinished Business** - None.

13. New Business

- a. Re-ratify all actions taken by Council at the December 20, 2023, Council Meeting. Mr. Gongaware motioned to re-ratify all of the actions taken by Council at the December 20, 2023 meeting. Seconded by Mr. Nemitz, the motion carried by majority. Both Ms. Lynn and Mr. Dornin abstained.
- b. Amend list of Authorized Signatures for all Borough Bank Accounts. Mr. Gongaware motioned since the Officers are not changing, there is no need to amend the list of Authorized Signature at the bank. Seconded by Ms. Lynn, the motion carried unanimously.
- c. Hiring a part time Police Officer. Mr. Nemitz motioned to approve hiring part time police officer Maclean Walton, pending the processing of all MPOETC paperwork. Seconded by Ms. Lynn, the motion carried unanimously. The roll call vote is as follows:

Mr. Chuck Charrie	- Yes	Mr. Ted Dornin	- Yes
Mr. Tony Gockel	- Yes	Mr. Terry Nemitz	- Yes
Mr. Dave Gongaware	- Yes	Mr. Jim Vacha	- Absent
Ms. Dawn Lynn	- Yes		

14. **Correspondence** - None

15. **Approval to Pay Bills** – Mr. Nemitz motioned to pay the bills as of January 2, 2024. Seconded by Ms. Lynn, the motion carried unanimously.
16. **Executive Session.** There was no Executive Session.
17. **Public Comment** – None.
18. **Motion to Adjourn.** There being no other business to discuss, a motion “to adjourn the meeting” was made by Mr. Nemitz and seconded by Ms. Lynn, the motion carried unanimously. The Meeting adjourned at 6:24 PM.

Joseph N. Lapia
Borough Manager