

MANOR BOROUGH COUNCIL
REORGANIZATION MEETING -- JANUARY 3, 2022

The Manor Borough Council held a Reorganization Meeting on Monday, January 3, 2022, at 6:00 P.M. in the Manor Borough Building Community Room for the purpose of reorganizing Borough Council, making appointments for the new term and discussing any other general business to come before Council.

Prior to starting the meeting, Borough Manager Joseph Lapia introduced newly elected Magistrate Tyburski who then administered the "Oath of Office" to the following re-elected and elected members of Council: Mr. Chuck Charrie, Mr. Tony Gockel, Mr. Dave Gongaware, and Mr. Jim Vacha. Also being sworn in were Brian Woy, Mayor and Tax Collector Michael Radakovich.

Mayor Woy, called the meeting to order and led the Pledge of Allegiance.

Roll Call of Attendance:

| | |
|------------------------------------|--------------------------------|
| (Present) Chuck Charrie | Tony Gockel |
| Dave Gongaware | Dawn Lynn |
| Christine Marchand | Terry Nemitz |
| Jim Vacha | Brian Woy, Mayor |
| George Valmassoni, Chief of Police | Mike Radakovich, Tax Collector |
| (Absent) Ed Antonacci, Engineer | Vacant, Solicitor |
| Jason Krainbucher, Zoning Officer | |

Mayor Woy asked for nominations for the position of President of Council. Mr. Gongaware nominated Mr. Gockel. Seconded by Mr. Charrie. The voting was as follows:

| | | | |
|--------------------|-------|------------------------|-------|
| Mr. Chuck Charrie | - Yes | Ms. Christine Marchand | - No |
| Mr. Tony Gockel | - Yes | Mr. Terry Nemitz | - No |
| Mr. Dave Gongaware | - Yes | Mr. James Vacha | - Yes |
| Ms. Dawn Lynn | - No | | |

Mr. Gockel received a majority vote and will serve as President of Council.

Mayor Woy then asked for nominations for the position of Vice President of Council. Ms. Marchand nominated Ms. Dawn Lynn. Mr. Dave Gongaware nominated Mr. Chuck Charrie. Mr. Jim Vacha seconded the nomination for Ms. Dawn Lynn. Mr. Woy proceeded with the first nomination for Ms. Dawn Lynn. The voting was as follows:

| | | | |
|--------------------|-------|------------------------|-------|
| Mr. Chuck Charrie | - No | Ms. Christine Marchand | - Yes |
| Mr. Tony Gockel | - No | Mr. Terry Nemitz | - Yes |
| Mr. Dave Gongaware | - No | Mr. Jim Vacha | - Yes |
| Ms. Dawn Lynn | - Yes | | |

Ms. Lynn received a majority vote and will serve as Vice President of Council.

The Mayor then asked the Council President and Council Vice-President to take their appropriate seats at 6:10 PM.

Mr. Gockel asked for nominations for the position of Council President Pro-Temp. Ms. Lynn nominated Mr. Terry Nemitz. Mr. Gongaware nominated Ms. Christine Marchand. The voting for Mr. Nemitz was as follows:

| | | | |
|--------------------|-------|------------------------|-------|
| Mr. Chuck Charrie | - No | Ms. Christine Marchand | - No |
| Mr. Tony Gockel | - No | Mr. Terry Nemitz | - Yes |
| Mr. Dave Gongaware | - No | Mr. Jim Vacha | - No |
| Ms. Dawn Lynn | - Yes | | |

The voting for Ms. Christine Marchand was as follows:

| | | | |
|--------------------|-------|------------------------|-------|
| Mr. Chuck Charrie | - Yes | Ms. Christine Marchand | - Yes |
| Mr. Tony Gockel | - Yes | Mr. Terry Nemitz | - Yes |
| Mr. Dave Gongaware | - Yes | Mr. Jim Vacha | - Yes |
| Ms. Dawn Lynn | - Yes | | |

Ms. Marchand received a unanimous vote and will serve as President Pro Temp of Council.

Mr. Gockel entertained nominations for the position of Vacancy Board Chairperson. Ms. Lynn motioned to re-appoint Jeff Herman as the Vacancy Board Chairperson. Mr. Herman was not present. Seconded by Mr. Gongaware, the voting for Mr. Herman was as follows.

| | | | |
|--------------------|-------|------------------------|-------|
| Mr. Chuck Charrie | - Yes | Ms. Christine Marchand | - Yes |
| Mr. Tony Gockel | - Yes | Mr. Terry Nemitz | - Yes |
| Mr. Dave Gongaware | - Yes | Mr. Jim Vacha | - Yes |
| Ms. Dawn Lynn | - Yes | | |

The motion carried unanimously. Mr. Herman continues to be the Vacancy Board Chairperson.

Other appointments were made, as follows:

Secretary-Treasurer -- Mr. Joseph Lapia was nominated by Ms. Lynn which was seconded by Mr. Gongaware. The roll call vote was as follows:

| | | | |
|--------------------|-------|------------------------|-------|
| Mr. Chuck Charrie | - Yes | Ms. Christine Marchand | - Yes |
| Mr. Tony Gockel | - Yes | Mr. Terry Nemitz | - Yes |
| Mr. Dave Gongaware | - Yes | Mr. Jim Vacha | - Yes |
| Ms. Dawn Lynn | - Yes | | |

The re-appointment of Mr. Joseph Lapia was approved unanimously.

Solicitor -- Mr. Chuck Charrie interjected and noted concerns about not knowing the candidates for Solicitor, however, prior to the new Council, letters of interest were obtained, candidates were reviewed via Committee and a recommendation was given. He argued that he felt he was out of the loop. Mr. Lapia offered to accommodate the new Council members with copies of the letters of interest from potential Solicitors.

Solicitor – Ms. Lynn motioned to table the appointment until later on in the meeting so the new Council members have time to review Solicitor candidates. Seconded by Mr. Gongaware the motion carried unanimously.

Engineer -- Antonacci Design Associates, Inc. was nominated by Ms. Lynn and seconded by Mr. Gongaware. The motion was approved unanimously.

Zoning Officer – Mr. Jason Krainbucher of B.I.U was nominated by Ms. Lynn. Mr. Charrie interjected he wanted to review this appointment. Mr. Charrie noted at the December 2021 meeting, Council passed a curative amendment, which he feels was not done correctly. Mr. Charrie motioned to table the appointment until the January 19, 2022 Council meeting. Seconded by Mr. Gongaware, the motion passed by majority. Ms. Marchand and Ms. Lynn noted No.

Emergency Management Coordinator -- Mr. Brian Woy was nominated by Mr. Vacha and seconded by Mr. Gongaware. The motion was approved unanimously.

Delegate and Alternate to Central Westmoreland COG -- Mr. Vacha nominated Mr. Gongaware as the Delegate to Central Westmoreland COG. Seconded by Ms. Lynn the motion carried unanimously. Mr. Gongaware then nominated Mr. Vacha as alternate. Seconded by Ms. Lynn, the motion carried unanimously.

Delegate to Westmoreland County Boroughs Association -- Mr. Brian Woy was nominated by Mr. Vacha and seconded by Mr. Gongaware. The motion carried unanimously.

Delegate to Turtle Creek Watershed Association – Mr. Vacha nominated Mr. Chuck Charrie. Seconded by Ms. Lynn the motion carried unanimously.

Delegate and Alternates to the Westmoreland County Tax Collection Committee – Ms. Lynn nominated Ms. Marchand. Seconded by Mr. Vacha, the motion carried unanimously. Mr. Gongaware then nominated Mr. Vacha as First Alternate. Seconded by Ms. Lynn, the motion carried unanimously. Ms. Lynn nominated Mr. Nemitz as Second Alternate. Seconded by Ms. Marchand, the motion carried unanimously.

A motion “to accept the minutes of the meeting held on December 15, 2021, as read” was made by Mr. Gongaware. Seconded by Ms. Lynn, the motion carried unanimously.

There was no Public Comment on agenda items.

New Business

1. To amend list of Authorized Signatures for all Borough Bank Accounts. Currently the Borough Manager and the Vice President have signatures on file at the bank. Council President has to get his signature on file. Mr. Gongaware motioned to approve the authorized list of signatures as Council President, Council Vice-President and Borough Manager. Seconded by Ms. Lynn, the motion carried unanimously.
2. Amending the Police Pension Plan Document. Ms. Lynn motioned to approve amending the Police Pension Plan Document. Seconded by Mr. Nemitz, the motion carried unanimously.

3. Resignation of Patrolman Ross Welshons. Mr. Gongaware motioned to accept the resignation of full time Patrolman Ross Welshons who accepted employment elsewhere. Seconded by Ms. Lynn, the motion passed by majority. Mr. Gockel voted No.
4. Police Civil Service Testing. Mr. Gongaware motioned to advertise the Borough is accepting applications for full time police officer until 12:00 P.M. on February 4, 2022, with an application fee of \$50. Seconded by Ms. Lynn, the motion carried unanimously.

Solicitor Appointment – The Solicitor appointment was brought up for discussion. Ms. Marchand, stated that Council had received letters of interest from five prospective candidates. They were reviewed based on experience, availability and cost. Mr. Charrie commented that he felt Gary Falatovich, who is presently the ZHB solicitor would be an excellent choice, stating that he knows the town. Ms. Marchand and Mr. Vacha commented that Mr. Falatovich was not available the third Wednesday of the month and a majority of Council did not want to change the Council meeting day. Mr. Gongaware motioned to accept the letter of interest from Tremba & Kinney and appoint them as Borough Solicitor. Seconded by Ms. Lynn, the motion carried by majority. Mr. Chuck Charrie abstained citing that he could not make up his mind.

A discussion on letters of interest received for the Civil Service Commission and what the Commission's duties were took place. It was noted that four residents had sent letters of interest for being appointed to the Commission. Ms. Lynn motioned to have the Solicitor draft Resolutions for Civil Service members and alternates. Seconded by Mr. Nemitz, the motion carried unanimously.

Correspondence - None

There were no bills to pay.

There was no Executive Session.

There was no Public Comment.

There being no other business to discuss, a motion "to adjourn the meeting" was made by Mr. Gongaware and seconded by Mr. Nemitz, the motion carried unanimously. The Meeting adjourned at 7:41 PM.

Joseph N. Lapia
Borough Manager