

**MANOR BOROUGH COUNCIL  
MONTHLY BUSINESS MEETING ON August 13, 2025**

1. CALL TO ORDER – Council President Mr. Tony Gockel called the Council Meeting to Order at 6:30 P.M. on August 13, 2025, in the Manor Community Room and led the
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

(Present)	Tony Gockel, President Chuck Charrie Terry Nemitz Sonny Brant, Mayor Ed Antonacci, Engineer	Dave Gongaware Jim Vacha Chelsea Dice, Solicitor Mike Radakovich, Tax Collector
(Absent)	Ted Dornin Jason Krainbucher, Zoning Office	Randy Carlson, Chief of Police Dawn Lynn, Vice-President
4. APPROVAL OF THE MINUTES for meeting on July 9, 2025 – Mr. Gongaware motioned to accept the meeting minutes for the meeting held on July 9, 2025. Seconded by Mr. Nemitz, and the motion carried unanimously.
5. PUBLIC COMMENT – AGENDA ITEMS ONLY –None
6. MAYOR’S REPORT – Mayor Brant thanked the recreation board for preparing the backpacks for the back to school, backpack event, held on August 14, 2025. In addition, Mr. Brant requested that the council apply for an LSA Grant for the Manor Borough Police to purchase two body cameras. Mr. Lapia asked for requirements such as camera storage and cost. Mr. Charrie requested a package with all detailed information to be provided at the next council meeting.
7. SOLICITOR’S REPORT – None. Solicitor Dice stated that there was a need for an executive session.
8. ENGINEER’S REPORT – Mr. Antonacci stated that People’s Gas finished the gas line on Second St. People’s Gas will come up with an agreement for a cost share that will fall under next years paving project.
9. ZONING OFFICER’S REPORT – None.
10. BOROUGH MANAGER’S REPORT – Mr. Lapia stated that we received dividend check from EMC insurance in the amount of \$2981.74.

11. TREASURER'S REPORT – Mr. Gongaware motioned to approve the treasurer's report. Seconded by Mr. Vacha. All in favor and the motion carried unanimously.

12. TAX COLLECTOR'S REPORT – Mr. Vacha motioned to approve the tax collector's report as presented. Seconded by Mr. Gongaware, and the motion carried unanimously.

### 13. COMMITTEE REPORTS

- a. Building & Properties – Mr. Gongaware received an email from a person interested in purchasing lots 37B and 39 Harding in Manor. The owner and the real estate agent would be able to give the interested buyer the information that they need. Mr. Gongaware will forward that information to the interested party. Mr. Charrie discussed the purchase of soccer nets for the park. Mr. Charrie asked that the discussion be placed on the agenda for next month. Mr. Charrie asked for information about the borough sign location and the ownership of the property. Manor Borough has had signs there for approximately 34 years. Solicitor Dice stated that the property location is open and notorious.
- b. Community Betterment, Parks & Recreation – Mr. Vacha had the Hometown Heros banner at the meeting for display. West Penn Power needs to be notified so that the banner can be mounted on the telephone poles. Mr. Vacha asked for permission to set the application process in motion. Dan McCracken had a backpack on display with the school supplies that filled the backpacks. The backpacks were put together by various volunteers and generous donations came from Manor Borough Fire Department, Manor American Legion, Creekside Graphics, NexTier Bank and Howard Oil. There will be a Trunk or Treat event on October 25<sup>th</sup> from 4:00-6:30 pm. Pet Parade is being held at 6:30 that evening.
- c. Personnel & Finance – Mr. Vacha stated the budget that was given to the council members, actual vs budget, current numbers, looks good except for the legal fees for planning was over, as expected.
- d. Community Outreach & Communication – None
- e. Planning & Zoning – Mr. Charrie stated he would like to see the occupancy permit for commercial and residential approved at the next meeting. Zoning hearing board fees. A meeting will be set up with the Planning Zoning committee with Mr. Charrie and Mr. Vacha. Mr. Charrie stated he would like to have a meeting with Mr. Lapia to go over the details of the planning and expenses of the planning or zoning board billing.
- f. Public Safety & Public Works – Mr. Nemitz reminded everyone of the Hands Free Law that is currently in place. No use of cell phones, including holding them in your hands while driving a vehicle. Mr. Nemitz asked that this be placed on the electronic signs.

### 14. OLD BUSINESS

- a. Discussion and/or Deliberation and/or Official Action on amending Chapter 27 to include advertising for the Code of Ordinances, to allow for chickens and advertising for a Public Hearing on the amendment. Mr. Gongaware made the motion, seconded by Mr. Charrie and the motion carried unanimously.

### 15. NEW BUSINESS

- a. Discussion and/or Deliberation and/or Official action on resolution 2025-06, consent to PTARC request to terminate PTARC existence as said forth and PTARC resolution 2/2025 and in accordance with the terms of the Intergovernmental Cooperation Agreement and to execute and written consents that may be necessary to effectuate the terms of the Resolution. Mr. Gongaware made the motion to proceed, seconded by Mr. Nemitz. The motion passes unanimously.

Roll Call

(Present)	Tony Gockel, President	Dave Gongaware
	Chuck Charrie	Jim Vacha
	Terry Nemitz	Chelsea Dice, Solicitor
	Sonny Brant, Mayor	Mike Radakovich, Tax Collector
	Ed Antonacci, Engineer	Dawn Lynn- absent

- b. Discussion and/or Deliberation and/or Official Action on approving agreement with Michael Radakovich for Sewer Billing and Sewer Rental Fee Collection. Mr. Vacha made the motion, seconded by Mr. Gongaware. The motion carried unanimously.

Roll Call

(Present)	Tony Gockel, President	Dave Gongaware
	Chuck Charrie	Jim Vacha
	Terry Nemitz	

- c. Discussion and/or Deliberation and/or Official Action on applying for a LSA Category 4 grant. Mr. Nemitz explained the Fire Department request is for Genesis Hose Decon System that cleans and decontaminates the fire hose on site. It cleans and rolls the hose on site. The Borough Public Works Department is requesting a new sewer lateral inspection camera that includes the locator, monitor, and cable reel. Mr. Gockel suggested that we use the money in the sewage fund to purchase the sewer lateral camera and equipment. Mr. Gockel placed the sewer lateral camera on the agenda for the September council meeting. Mr. Vacha made the motion that the LSA Grant is for the Fire Department and the Genesis system in the amount of \$10,800.00. Seconded by Mr. Gongaware. The motion carried unanimously.

16. CORRESPONDENCE – None.

17. APPROVAL TO PAY BILLS – Mr. Nemitz motioned to pay the bills as of August 13, 2025. Seconded by Mr. Gongaware, and the motion carried unanimously.

18. EXECUTIVE SESSION – Mr. Nemitz made the motion go out of order to allow for Citizen Comments Item 19 due to the amount of information that needs to be discussed. Seconded by Mr. Gongaware. Motion carried unanimously at 7:46 pm.
19. CITIZEN COMMENTS/PUBLIC COMMENTS (From Sign-Up Sheet) Ms. Lewis ask the cost of the handrail that was selected for the new bathroom. Mr. Gockel stated he did not have that information at this time or the exact dollar amount, he would have to look back at the quote.
20. MOTION TO ADJOURN – Motion to adjourn the meeting and go into executive session was made by Mr. Nemitz. Seconded by Mr. Vacha. The motion carried unanimously at 7:50pm.

Joseph N. Lapia  
Borough Manager