

MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING ON December 10, 2025

1. CALL TO ORDER – Council President Mr. Tony Gockel called the Council Meeting to Order at 6:30 P.M. on December 10, 2025, in the Manor Community Room and led the

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

(Present)	Tony Gockel, President	Dave Gongaware
	Dawn Lynn, Vice-President	Chuck Charrie
	Sonny Brant, Mayor	Chelsea Dice, Solicitor
	Ted Dornin	Ed Antonacci, Engineer
	Jim Vacha	
	Terry Nemitz	

(Absent) Jason Krainbucher, Zoning Office Mike Radakovich, Tax Collector

4. APPROVAL OF THE MINUTES for meeting on November 5, 2025 – Ms. Lynn motioned to accept the meeting minutes for the meeting held on November 5, 2025. Seconded by Mr. Dornin, and the motion carried unanimously.

5. PUBLIC COMMENT –

Colin Brant: Purchasing soccer nets for baseball fields. No one is using the baseball field. Mr. Brant does not think that putting soccer nets in place is going to draw people into the area. Multiple fields in our area and Mr. Brant does not think we need another soccer field. Also, the nets can be costly to keep maintained.

Ms. T. Kolbosky: Did we ask the community if they want the soccer nets? There are other uses for the fields that may be more beneficial.

6. MAYOR'S REPORT – Mayor Brant stated that the Light Up Night was a success. Over two hundred people attended the event.

7. SOLICITOR'S REPORT – None

8. ENGINEER'S REPORT – None

9. ZONING OFFICER'S REPORT – None.

10. BOROUGH MANAGER'S REPORT – None

11. TREASURER'S REPORT – Ms. Lynn motioned to approve the treasurer's report as submitted. Seconded by Mr. Vacha and the motion carried unanimously.

12. TAX COLLECTOR'S REPORT – Mr. Gongaware motioned to approve the tax collector's report as presented. Seconded by Ms. Lynn, and the motion carried unanimously.

13.COMMITTEE REPORTS

- a. Building & Properties – None.
- b. Community Betterment, Parks & Recreation – Mayor Brant thanked Mr. and Mrs. McCracken and the Recreation Board for all their hard work. Also the Fire Department for their support. Mr. Vacha stated that we are still waiting for West Penn Power to approve the contract for the banners.
- c. Personnel & Finance – None
- d. Community Outreach & Communication – None.
- e. Planning & Zoning – Mr. Charrie stated they had their year-end planning commission meeting. They have accepted the resignation of Tyler Gnesda. Reorganization will take place in December.
- f. Public Safety & Public Works – None.

14.OLD BUSINESS –

- a. Discussion and/or Deliberation and/or Official action on purchasing soccer nets. Ms. Lynn made the motion to remove the motion of purchasing the soccer nets and to not purchase soccer nets. Mr. Vacha seconded the motion. Mr. Vacha asked the cost of purchasing the soccer nets. Mr. Charrie stated that kid-sized soccer nets would cost around \$300.00, not professional soccer nets. For professional soccer nets, the cost would be between \$2,000.00 to \$3500.00. Roll call as follows:

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- No	Mr. Vacha	- No
Mr. Dornin	- Yes		

Motion carried by majority.

15.NEW BUSINESS -

- a. Discussion and/or Deliberation and/or Official Action adopting a 2026 Budget. Mr. Vacha met with Mr. Lapia to adjust a couple of line items that are in the packet handed out to all council members. Mr. Vacha made the motion to adopt the 2026 Budget with changes of \$8000.00 for solicitor, under Planning and Zoning, and \$3500.00 for engineering service to balance the budget with the surplus from the General Fund, with a deficit of \$27,883.00 Seconded by Ms. Lynn. Mr. Vacha also stated that this is the 7th year without raising taxes. Roll Call as follows:

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- Yes		

Motion carried unanimously.

- b. Discussion and/or Deliberation and/or Official Action on Resolution 2025-10 setting real estate tax millage for 2026. Mr. Gongaware made the motion to accept the Resolution 2025-10. Seconded by Mr. Vacha. Roll call vote as follows:

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- Yes		

Motion carried unanimously.

- c. Discussion and/or Deliberation and/or Official Action on Resolution 2025-11 setting sewer rates for 2026. Solicitor Dice stated that the two districts for Manor Borough are District A, with a sewer rate of \$132.67 and District B \$156.24 as explained in the resolution. Mr. Gongaware made the motion to accept setting the sewer rates for 2026. Seconded by Mr. Vacha. Roll call vote as follows:

Mr. Gockel	- No	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- No		

The motion carried by majority.

- d. Discussion and/or Deliberation and/or Official Action on Resolution 2025-12 appointing Pamela McCracken to the Recreation Board. Mr. Gongaware made the motion to appoint Pamela McCracken to the Recreation Board. Ms. Lynn seconded the motion. Roll call vote as follows:

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- Yes		

The motion carried unanimously.

- e. Discussion and/or Deliberation and/or Official Action on Resolution 2025-13 appointing Dawn Lynn to the Planning Commission. Mr. Vacha made the motion to appoint Dawn Lynn to the Planning Commission. Seconded by Mr. Dornin. Roll call vote as follows:

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- No	Mr. Vacha	- Yes
Mr. Dornin	- Yes		

The motion carries unanimously

- f. Discussion and/or Deliberation and/or Official Action on Resolution 2025-14 appointing Patricia Eathorne to the Planning Commission. Mr. Gongaware made the motion to appoint Patricia Eathorne to the Planning Commission. Seconded by Ms. Lynn. Roll call vote as follows:

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- Yes		

The motion carries unanimously.

- g. Discussion and/or Deliberation and/or Official Action on Resolution 2025-15 appointing Earl Miller to the Zoning Hearing Board. The motion carried unanimously. Mr. Gongaware made the motion to appoint Earl Miller to the Zoning Hearing Board. Seconded by Ms. Lynn. Roll Call vote as follows.

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- Yes		

The motion carries unanimously.

- h. Discussion and/or Deliberation and/or Official Action on approving the Calendar of Monthly Meetings for 2026. Mr. Gongaware made the motion to approve the Calendar of Monthly Meetings with the amended date of September 8th for the Planning Commission for 2026. Seconded by Mr. Nemitz. The motion carries unanimously.
- i. Discussion and/or Deliberation and/or Official Action on naming the Penn Trafford News as the Official Borough Newspaper for 2026. Ms. Lynn made the motion to approve Penn Trafford New as the Official Borough Newspaper. Seconded by Mr. Dornin. The motion carries unanimously.
- j. Discussion and/or Deliberation and/or Official Action on accepting the resignation of Tyler Gnesda from the Planning Commission. Mr. Gongaware made the motion to accept the resignation for Tyler Gnesda from the Planning Commission. Seconded by Mr. Charrie. The motion carries unanimously.
- k. Discussion and/or Deliberation and/or Official Action on hiring a Part Time Police Officer. Mr. Dornin made the motion to accept hiring a Part Time Police Officer. Mr. Gongaware seconded the motion. The Part Time Police Officer named is Hannah A. Toski. Motion amended by Mr. Dornin and seconded by Mr. Gongaware to include, provided Ms. Toski passes all required testing. Roll Call as follows.

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- Yes		

The motion carries unanimously.

- l. Discussion and/or Deliberation and/or Official Action on payment request from Dun Rite Construction. Mr. Antonacci stated we received the final invoice along with all the required paperwork. Mr. Antonacci recommended that we make the final payment that was slightly under budget by \$5827.00 from the original contract price. Mr. Gongaware made the motion to accept paying the final payment to Dun Rite Construction. Seconded by Mr. Vacha. The motion carried unanimously.
- m. Discussion and/or Deliberation and/or Official Action on payment request from Mele and Mele Inc. Mr. Antonacci stated he has the final invoice, however we are waiting for the closeout documents. Mr. Vacha made the motion to hold

the final check until we have all the closeout documents. Ms. Lynn seconded the motion. The motion carries unanimously.

16. CORRESPONDENCE – None.

17. APPROVAL TO PAY BILLS – Ms. Lynn motioned to pay the bills as of December 10, 2025. Seconded by Mr. Dornin. And the motion carried unanimously.

18. EXECUTIVE SESSION – Mr. Vacha made the motion to move to executive session. Seconded by Ms. Lynn. Motion carried unanimously at 7:55 pm. At 8:15pm Council returned from executive session. Mr. Dornin motioned to return from executive session seconded by Ms. Nemitz. Executive session was held for two matters of litigation regarding sewage and personal.

19. CITIZEN COMMENTS/PUBLIC COMMENTS:

J. Lewis: Santa and Ms. Lewis talked about council members being on the naughty and nice list. Ms. Lewis thanked Mr. Charrie for the four years of service to the community, and wished everyone Merry Christmas and a Happy New Year.

20. MOTION TO ADJOURN – Ms. Lynn made the motion to adjourn. Seconded by Mr. Charrie. The motion carried unanimously. Meeting adjourned at 9:20pm.

Joseph N. Lapia
Borough Manager