

**MANOR BOROUGH COUNCIL
MEETING MINUTES ON July 09, 2025**

1. CALL TO ORDER- Council President Mr. Tony Gockel called the Council Meeting to Order at 6:31 P.M. on July 9, 2025, in the Manor Community Room and led the

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL-

Tony Gockel, President	Ed Antonacci, Engineer
Dawn Lynn, Vice-President	Terry Nemitz
Joe Lapia, Borough Manager	Dave Gongaware
Jim Vacha	Mike Radakovich, Tax Collector
Dane Dice, Solicitor	

(Absent)	Sonny Brant, Mayor	Randy Carlson, Chief of Police
	Chuck Charrie	Ted Dornin
	Jason Krainbucher, Zoning Office	

4. APPROVAL OF THE MINUTES for the Public Hearing on 06/11/2025 – Ms. Lynn made a motion to approve as presented. Seconded by Mr. Vacha. The motion carried unanimously.

5. PUBLIC COMMENT – AGENDA ITEMS ONLY-

Ms. Lewis – Inquired if there is a determination regarding the borough signs. Mr. Gockel stated that the topic has been tabled at this time. Ms. Lewis – Requested information regarding the process for the Creekside Graphics to get approval on the requested parking spaces. Ms. Lewis – Inquired the cost of the new bathrooms at the park. She also brought up the bathroom site, asking Mr. Vacha about the proposed location of the bathroom regarding the location being in the floodplain and next to the parking lot.

6. MAYOR'S REPORT – None.

7. SOLICITOR'S REPORT – None.

8. ENGINEER'S REPORT – None.

9. ZONING OFFICER'S REPORT – None.

10. BOROUGH MANAGER'S REPORT – None

11. TREASURER'S REPORT – Ms. Lynn made the motion to accept as submitted. Seconded by Mr. Vacha. The motion carried unanimously.

12. TAX COLLECTOR'S REPORT –Mr. Gongaware made the motion to accept as submitted. Seconded by Mr. Dornin. The motion carried unanimously.

13.COMMITTEE REPORTS -

- a. Building & Properties – none
- b. Community Betterment, Parks & Recreation – Ms. Lynn stated that there are now enough members on the Recreation Board to start planning for the upcoming months.
- c. Personnel & Finance – None.
- d. Community Outreach & Communication – Ms. Lynn stated that they are continuing to work on a Junior Council Program and are looking to have it in place for the next school year. Mr. Vacha brought up the hometown hero banner proposal. Mr. Vacha proposes that the banner chosen may also include first responders in the future.
- e. Planning & Zoning – None
- f. Public Safety & Public Works – Mr. Nemitz asked for consideration on behalf of the Manor Fire Department, for a small LSA Grant to supply smoke detectors and co2 detectors to be passed out to the community.

14.OLD BUSINESS

- a. Discussion and/or Deliberation and/or Official Action on a sign policy for all borough owned signs. Mr. Nemitz stated he is not in favor of putting any advertisements on the borough signs. Mr. Gockel requested that if anyone had any opinions regarding the borough signs, that they send them to Solicitor Dice or himself. Ms. Lynn made the motion to table the discussion. Seconded by Mr. Nemitz. The motion carried unanimously.
- b. Discussion and/or Deliberation and/or Official Action on request from Creek Side Graphics for additional driveway access for 301 Manor Harrison City Road. Mr. Lapia stated, per the direction of Mr. Gockel, Mr. Antonacci performed a site visit on 301 Manor Harrison City Road, Creekside Graphics. Mr. Antonacci gave a letter of comment to each council member. Mr. Antonacci stated the field inspection was done on June 13, 2025. Mr. Antonacci recommends that the driveway be approved. Mr. Nemitz made a motion to approve. Ms. Lynn seconded the motion. The motion carried unanimously.

15.NEW BUSINESS

- a. Discussion and/or Deliberation and/or Official Action on awarding bid for Manor Park restroom site prep. Mr. Antonacci stated there were two bids that were received, there were five contractors at the pre-bid meeting, but only two of them submitted prices. The two contractors that submitted a bid were Dun Rite Construction and Paving, LLC, and Cronin Enterprises. The low bid was submitted by Dun Rite at, \$137,592.35. Mr. Antonacci stated he would not hesitate to award the job to Dun Rite Construction as they have done work for us before and they did a very good job and were very easy to work with. Ms. Lynn asked if the quoted price included the electrical work. Mr. Lapia confirmed that the quote from Dun Rite does not include the cost of the electrical connection. Mr. Gongaware made the motion that Dun Rite be awarded the job. Seconded by Ms. Lynn. The motion carried unanimously.
- b. Discussion and/or Deliberation and/or Official Action on amending Chapter 27 of the code of ordinances to allow for chickens and advertising for a public hearing on the amendment. Mr. Gockel stated he never saw an amended ordinance. Mr. Lapia stated that he also had not seen an amendment either. Mr. Gockel stated that until we see the changes in the ordinance from Solicitor Dice we will not be able to make any decisions. Mr. Gongaware made the motion to table. Ms. Lynn seconded. The motion carried unanimously.

- c. Discussion and/or Deliberation and/or Official Action on updating fees for matters before the zoning hearing board. Mr. Lapia gave Mr. Gockel the fee resolution to show what the current costs are. Mr. Gockel stated Mr. Charrie was not present at this meeting and Mr. Gockel believes that the committee should discuss the fee schedule before the changes should be brought before the council. Mr. Vacha made the motion to table this discussion. Mr. Nemitz seconded the motion. The motion carried unanimously.
- d. Discussion and/or Deliberation and/or Official Action on adding individual email address for the police department. Mr. Lapia stated that due to changes in the PennDOT crash reporting system, individual officers are required to have their own email addresses to do a crash report on the PennDOT system. Five new email addresses would cost \$1,380.00 per year. Mr. Lapia stated that we don't really have a choice. The police must be able to report accidents to the PennDOT crash system from their individual email addresses. Ms. Lynn made the motion. Mr. Vacha seconded the motion. Motion carries unanimously.

16. CORRESPONDENCE – None

17. BILL PAYMENT – Mr. Nemitz made the motion to pay the bills. Seconded by Ms. Lynn. The motion carries unanimously.

18. EXECUTIVE SESSION – No session needed at this time.

19. CITIZEN COMMENTS/PUBLIC COMMENTS (From Sign-Up Sheet) –

Ms. J. Lewis – Not present

20. Motion To Adjourn - There being no business to discuss, a motion "to adjourn the meeting" was made by Ms. Lynn and was seconded by Mr. Vacha. The motion carried unanimously. The meeting was adjourned at 7:08 pm.

Joseph N. Lapia
Borough Manager