

**MANOR BOROUGH COUNCIL**  
**MONTHLY BUSINESS MEETING ON October 8, 2025**

1. CALL TO ORDER – Council President Mr. Tony Gockel called the Council Meeting to Order at 6:30 P.M. on October 8, 2025, in the Manor Community Room and led the
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

(Present)	Tony Gockel, President Dawn Lynn, Vice-President Terry Nemitz Sonny Brant, Mayor Ed Antonacci, Engineer	Dave Gongaware Chuck Charrie Chelsea Dice, Solicitor Mike Radakovich, Tax Collector
(Absent)	Ted Dornin Jason Krainbucher, Zoning Office	Jim Vacha Randy Carlson, Chief of Police
4. APPROVAL OF THE MINUTES for meeting on September 10, 2025 – Ms. Lynn motioned to accept the meeting minutes for the meeting held on September 10, 2025. Seconded by Mr. Nemitz, and the motion carried unanimously.
5. PUBLIC COMMENT –  
    Mr. Anthony Peduzzi Advertisement of Public Hearing commented that there was nothing on the digital sign.  
    Ms. J. Lewis commented on the draft budget and digital sign policy.
6. MAYOR’S REPORT – Mayor Brant reported, Police Chief Randy Carlson resigned from his position.
7. SOLICITOR’S REPORT – None.
8. ENGINEER’S REPORT – Mr. Antonacci stated the concrete was poured for the park restroom. Remaining restoration work will be paving the damaged track and parking area before completion. The paving of Observatory Street will begin very shortly per the contractor.
9. ZONING OFFICER’S REPORT – None.
10. BOROUGH MANAGER’S REPORT – Mr. Lapia stated the electric has been completed for the restroom. There will be an inspection for the water regulators, done by the manufacturer, to repair an issue with the water fountain. Mr. Lapia reminded everyone that next month’s meeting is November 5<sup>th</sup> due to the budget timeline for passing the budget in December.
11. TREASURER’S REPORT – Mr. Gongaware motioned to approve the treasurer’s report. Seconded by Ms. Lynn. and the motion carried unanimously.

12. TAX COLLECTOR'S REPORT – Ms. Lynn motioned to approve the tax collector's report as presented. Seconded by Mr. Gongaware, and the motion carried unanimously.

13. COMMITTEE REPORTS

- a. Building & Properties – Mr. Charrie had a discussion with Ms. Lynn and they agree that \$2000.00 should be the budget for the soccer nets. The decision will be determined on next month's agenda.
- b. Community Betterment, Parks & Recreation – Ms. Lynn stated that the discussion of the soccer nets has been mentioned for Parks & Recreation. Mr. McCracken stated the Trunk or Treat is October 25<sup>th</sup>, 2025, from 4:00-6:30 pm with the Pet Parade starting at 4:30 pm. The Christmas party and tree lighting will be December 6, 2025 with an exact time to be determined.
- c. Personnel & Finance – None
- d. Community Outreach & Communication - None
- e. Planning & Zoning – Mr. Charrie stated the Planning and Zoning board has November and December to plan their 2026 yearly budget. Mr. Lapia requested from Mr. Charrie, the 2026 meeting dates before the December meeting.
- f. Public Safety & Public Works – Mr. Nemitz reminded everyone about the cell phone law that is currently in effect. Also mentioned there will be changes to the school bus laws to increase safety.

14. OLD BUSINESS –

- a. Discussion and/or Deliberation and/or Official Action on adoption an Ordinance amending Chapter 27 of the Manor Borough Code of Ordinances, adoption definitions and regulation concerning Chicken-Keeping as an accessory use of Residential Property. Mr. Gongaware made the motion to accept the Resolution, seconded by Mr. Charrie. Mr. Gockel mentioned Section 2g should be amended to remove composting manure from 2g, . Mr. Charrie suggested that the adoption of the ordinance under Section 2i would include the statement to stay in compliance with the Conservation District. Mr. Gockel also wants to include the Certified Poultry Technician statement of the Pennsylvania Department of Agriculture. Mr. Gongaware amended the motion to adopt the changes, followed by Mr. Charrie to second the amended motion.

Roll Call

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- No	Mr. Vacha	- Absent
Mr. Charrie	- Yes	Mr. Nemitz	- No
Mr. Dornin	- Absent		

- b. Discussion and/or Deliberation and/or Official Action on establishing an Occupancy Permit program for Borough properties. Mr. Gongaware wanted to know what borough properties the program would be referring to. Mr. Charrie stated that the occupancy permit should include rental properties for safety purposes so that in the event of a fire or emergency the fire, police or emergency medical department would know how many people occupy the property. Mr. Gockel removed the action from the agenda until next month.

15. NEW BUSINESS

- a. Discussion and/or Deliberation and/or Official Action approving Resolution 2025-09 applying for an LSA Category Statewide Grant for the Manor VFD.

Mr. Gongaware made the motion to adopt the grant. Seconded by Mr. Nemitz. The motion passes unanimously.

#### Roll Call

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Vacha	- Absent
Mr. Charrie	- Yes	Mr. Nemitz	- Yes
Mr. Dornin	- Absent		

- b. Discussion and/or Deliberation and/or Official Action on accepting the resignation of Chief Walter R. Carlson. Ms. Lynn made the motion to accept the resignation of Chief Carlson. Seconded by Mr. Gongaware. Mr. Charrie was opposed. Motion carries.
- c. Discussion and/or Deliberation and/or Official Action on advertising for Chief of Police vacancy. Ms. Lynn made the motion. Mr. Nemitz seconded the motion. Ms. Lynn amended the motion to include all applications must be received by October 31<sup>st</sup>, 2025 at 1:00pm. Seconded by Mr. Nemitz. The motion carried unanimously.
- d. Discussion on Draft 2026 Budget. Mr. Lapia, Mr. Vacha and Mr. Gockel discussed the budget together. The police budget is budgeted for three full time employees. Currently the healthcare plan includes three family plans. The insurance number for workman's compensation are estimated at 10% higher. Penn Township pump station charge is unknow currently due to Penn Township just starting their budget process.
- e. Discussion and/or Deliberation and/or Official Action on hiring a part-time Police Officer. Mayor Brandt discussed the current candidate that he interviewed for the position that will cover two nighttime shifts that are available. Mr. Gongaware made the motion to move forward hiring Aaron Wentroble. Mr. Nemitz seconded the motion. Mr. Lapia asked if the new part time police office would have any testing that would need to be completed and passed before the position could be filled. Mayor Brandt stated that there will be drug and psychological testing done. The motion was amended by Mr. Gongaware to include drug and psychological testing. The motion carried unanimously.
- f. Discussion and/or Deliberation and/or Official Action on approving payment request from Dun Rite Construction. Mr. Antonacci stated there is an invoice for \$33,074.73 for preliminary site work, engineering fill, plus setting of the pre-engineered bathroom unit. Ms. Lynn made the motion to approve the payment to Dun Rite Construction, seconded by Mr. Gongaware. All were in favor but Mr. Charrie who voted no. The motion carried by majority.
- g. Discussion and/or Deliberation and/or Official Action on renewing UPMC Health Insurance. Ms. Lynn made the motion to approve the renewing of UPMC Health Insurance. Mr. Nemitz seconded the motion. The motion carried unanimously.
- h. Discussion on Draft Digital Sign Policy. Solicitor Dice has a preliminary draft for a policy that needs to be reviewed and discussed. The discussion and details will be continued until next month.

16. CORRESPONDENCE – None.

17. APPROVAL TO PAY BILLS – Ms. Lynn motioned to pay the bills as of October 8, 2025. Seconded by Mr. Gongaware, and the motion carried unanimously.
18. EXECUTIVE SESSION – Mr. Nemitz made the motion to move to executive session. Seconded by Mr. Charrie. Motion carried unanimously at 8:43 pm. At 9:11pm Council returned from executive session. Mr. Nemitz motioned to return from executive session seconded by Ms. Lynn. Executive session for matters of potential litigation.
19. CITIZEN COMMENTS/PUBLIC COMMENTS (From Sign-Up Sheet)
- Ms. Lewis: Stated, she would like to see a railing around the new bathroom concrete. Need to look into the signs closer, money should have been spent on the community..
- Mr. D. Franklin: Paving of Observatory St. Nothing has been done to repair Oak Street. I was told last month something would be done. Why did the Borough fix in front of Legion but not Oak Street.
20. MOTION TO ADJOURN – Mr. Nemitz made the motion to adjourn. Seconded by Ms. Lynn. The motion carried unanimously. Meeting adjourned at 9:19pm.

Joseph N. Lapia  
Borough Manager