

**MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING ON September 10, 2025**

1. CALL TO ORDER – Council President Mr. Tony Gockel called the Council Meeting to Order at 6:30 P.M. on September 10, 2025, in the Manor Community Room and led the

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

(Present) Tony Gockel, President
Chuck Charrie
Terry Nemitz
Sonny Brant, Mayor
Ed Cycak, Engineer

Dave Gongaware
Jim Vacha
Dayne Dice, Solicitor
Mike Radakovich, Tax Collector
Dawn Lynn, Vice-President

(Absent) Ted Dornin
Jason Krainbucher, Zoning Office

Randy Carlson, Chief of Police
Ed Antonacci, Engineer

4. APPROVAL OF THE MINUTES for meeting on September 10, 2025 – Ms. Lynn motioned to accept the meeting minutes for the meeting held on August 13, 2025. Seconded by Mr. Nemitz, and the motion carried unanimously. Mr. Charrie stated we agreed to have a meeting on the Chicken ordinance where do we stand. Mr. Dice stated there were not thirty days between the last meeting and this meeting to advertise the Ordinance. The October meeting will have the appropriate timing to be able to approve the ordinance. Mr. Lapia stated that there wasn't there required time for Westmoreland County to review the proposed Ordinance.

5. PUBLIC COMMENT –

Bonnie Dawson: Questioned about the purchase of the soccer nets. Are people aware they are permitted to use the field.

Jeri Lewis: Requested a moment of prayer for Charlie Kirk. How did we miss the deadline for the purposed chicken ordinance. Jeri also stated that she believes that the Manor Fire Department and the Manor Lions Club should be able to advertise on the sign. Mr. Gockel stated he is waiting for input on a sign policy.

6. MAYOR'S REPORT – None

7. SOLICITOR'S REPORT – None.

8. ENGINEER'S REPORT – Mr. Cycak stated that project in the park has been started, and the fill work is completed and compacted. All utilities were installed, and the leveling pad was also put in place. We are now waiting for delivery of the building.

9. ZONING OFFICER'S REPORT – None.

10. BOROUGH MANAGER'S REPORT – None.

11. TREASURER'S REPORT – Ms. Lynn motioned to approve the treasurer's report. Seconded by Mr. Nemitz. All in favor and the motion carried unanimously.

12. TAX COLLECTOR'S REPORT – Ms. Lynn motioned to approve the tax collector's report as presented. Seconded by Mr. Nemitz, and the motion carried unanimously.

13. COMMITTEE REPORTS

- a. Building & Properties – Mr. Charrie had questions regarding the bathroom, and the changes of the work needed done, also financial obligation changes. Mr. Gockel explained to Mr. Charrie that when there is an emergency, we must act quickly and there is was not time to council for a discussion. Mr. Lapia stated that the Public Works Department ran the sewer lateral for the new bathroom that was specified in the contract documents.
- b. Community Betterment, Parks & Recreation – Ms. Lynn asked Mr. Gockel for some details of the upcoming events. Trunk or Treat is October 25th, 2025 from 4:00-6:30 pm with the Pet Parade starting at 4:30 pm. Mr. Vacha and Mr. Lapia conducted a survey of West Penn Power pole locations where banners may be placed and this information will be sent to West Penn Power.
- c. Personnel & Finance – None
- d. Community Outreach & Communication – Ms. Lynn is still working on the Junior Council group to put into place. Mr. Lapia added that the Back to School, Backpack event was very well received. Approximately 50-55 backpacks were given away. A special thank you was given to Officer Warrick, Mayor Brandt, Mr. and Mrs. McCracken and some local community partners.
- e. Planning & Zoning – Mr. Charrie brought up the email that he received that was possible spam email. Mr. Charrie would like a discussion with our internet company to try and make our email accounts more secure. Mr. Charrie was encouraged to call Exelos directly any time he has a question about any email he is suspicious of and Exelos will be able to help him directly. Mr. Charrie was asking for invoice for Planning and Zoning prior to the bills being paid.
- f. Public Safety & Public Works – None

14. OLD BUSINESS – None

15. NEW BUSINESS

- a. Discussion and/or Deliberation and/or Official Action on Resolution 2025-07, waiving the Employee contribution to the Police pension plan for 2026 and signing PMRS Adoption Agreement Amendment. Ms. Lynn made the motion to accept the Resolution, seconded by Mr. Gongaware. The motion passes unanimously.
- b. Discussion and/or Deliberation and/or Official Action on approving the MMO for the Borough uniform and non-uniform pension plans for 2026. Ms. Lynn made the motion to approve the MMO, seconded by Mr. Gongaware. The motion passes unanimously.

- c. Discussion and/or Deliberation and/or Official Action on Conditional Use approval for erecting a billboard sign at 442 Manor Harrison City Road conditioned on all Zoning Ordinance requirements for setbacks are complied with. Mr. Charrie made the motion to approve. Seconded by Mr. Gongaware. Ms. Lynn was apposed to this motion. Motion carries.
- d. Discussion and/or Deliberation and/or Official Action on accepting street paving bid. Mr. Cycak, Engineer, stated the street paving would consist of Observatory Street from the intersection of Race Street just before Gregory Street. Total of two bids were received. Mr. Vacha made the motion to award the bid to Mele and Mele for \$212,415.00. Ms. Lynn seconded the motion and the motion carried unanimously.
- e. Discussion and/or Official Action on purchasing on Ridged lateral inspection camera, monitor and locator. Mr. Nemitz made the motion to approve the purchase. Seconded by Ms. Lynn. The motion carried unanimously.
- f. Discussion and/or Deliberation and/or Official Action on purchasing body worn cameras for the Police Department. Mr. Gongaware made the motion to approve. Seconded by Ms. Lynn. Mr. Charrie asked if the cost would increase. Mayor Brandt stated that the quote for the storage of the camera footage is good for five years with an unlimited storage limit. The motion was amended to include we will seek a grant fund from the District Attorney's office and if we are not awarded the grant we will use Act 13 funds. Total cost for two cameras is \$10,496.80. The motion carried unanimously.
- g. Discussion and/or Deliberation and/or Official Action on purchasing soccer nets for the baseball fields. Mr. Gockel asked if we could look at CoStars about the purchase of the soccer nets. Mr. Charrie made the motion to table the request until next month. Seconded by Ms. Lynn. The motion carried unanimously.
- h. Discussion and/or Deliberation and/or Official Action on establishing an Occupancy Permit program for Borough properties. Ms. Lynn made the motion to establish an Occupancy Permit for the Borough properties. Mr. Charrie seconded the motion. A discussion took place about landlord tenant registration and current Borough rules and regulations. Mr. Gockel asked if we should have an occupancy permit ordinance. Ms. Lynn motioned to rescind her prior motion and table Occupancy Permits to the October meeting. Mr. Charrie seconded the new motion. The motion carried unanimously.
- i. Discussion and/or Deliberation and/or Official Action on approving Resolution 2025-08 applying for an LSA Category 4 Grant for the Manor VFD. Mr. Lynn motioned to accept the resolution. Seconded by Mr. Vacha, adding the amount of \$10,791.00 for the LSA Grant. Roll call vote is as follows.

Roll Call

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Vacha	- Yes
Mr. Charrie	- Yes	Mr. Nemitz	- Yes
Mr. Dornin	- Absent		

Motion carried unanimously.

16. CORRESPONDENCE – None.

17. APPROVAL TO PAY BILLS – Ms. Lynn motioned to pay the bills as of September 10, 2025. Seconded by Mr. Nemitz, and the motion carried unanimously.

18. EXECUTIVE SESSION – Ms. Lynn to move to executive session. Seconded by Mr. Vacha. Motion carried after roll call. at 7:46 pm. Roll call vote as follows.

Mr. Gockel	- Yes	Mr. Gongaware	- Yes
Ms. Lynn	- Yes	Mr. Nemitz	- Yes
Mr. Charrie	- Yes	Mr. Vacha	- Yes
Mr. Dornin	- Absent		

Motion Carried Unanimously.

19. CITIZEN COMMENTS/PUBLIC COMMENTS (From Sign-Up Sheet)

Mr. D. Franklin: Concerned about the public safety due to the road conditions on Oak St. Why do the residents have to enforce the safety of the borough.

Mrs. Franklin: The condition of her home has been affected by the poor street condition. Mr. Gockel told them he would speak to them after the meeting and understands the frustration they are feeling.

Ms. B. Dawson: Why are we approving bills that we don't know where they are from. The microphones are not working. Meeting preparation is not complete. Is there Grant money due to the recreation fund from Community Day. Mr. Gockel stated that the borough is working on Community Day for next year.

Mr. J. Lewis: There were funds that were designated for fireworks but no fireworks.

20. MOTION TO ADJOURN – Ms. Lynn made the motion to adjourn. Seconded by Mr. Nemitz. The motion carried unanimously. Meeting adjourned at 9:10pm.

Joseph N. Lapia
Borough Manager