MANOR BOROUGH COUNCIL
MONTHLY BUSINESS MEETING ON SEPTEMBER 9, 2026

1. CALL TO ORDER – Council Vice-President Dawn Lynn called the Council Meeting to Order at 6:30 P.M. on September 9, 2026, in the Manor Community Room and led the

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present	Dawn Lynn, Vice President	Dave Gongaware-left early
	Jeff Kelly	Terry Nemitz
	Jim Vacha	Sonny Brant, Mayor
	Chelsea Dice, Solicitor	
Absent	Ted Dornin	Ed Antonacci, Engineer
	Rich Grande, Police Chief	Mike Radakovich, Tax Collector
	Jason Krainbucher, Zoning Officer	

4. APPROVAL OF MINUTES for meeting on August 12, 2026 – Mr. Gongaware motioned to accept the meeting minutes for the meeting held on July 8, 2026 as presented. Seconded by Mr. Vacha. The motion carried unanimously.

5. PUBLIC COMMENT – Ms. Jeri Lewis stated that Council failed in their duties during the storm. She handed out her own ordinances and state laws for Council to review. She wants a copy of the Emergency Preparedness Plan from the Fire Department as well as one for every resident. Mr. Nemitz stated Manor does have a plan, the Borough has adopted the Westmoreland County plan. Mr. Nemitz also stated that damage done by the storm was surveyed and the Fire Dept. was called out and assisted in the clean-up process.

6. MAYOR'S REPORT – Thank you to everyone that participated in the clean-up after the storms particularly the Fire Dept. and the Borough Manager Mr. Lapia as well as the police helping residents. Café 993 fed people and supplied ice to residents.

7. SOLICITOR'S REPORT – Solicitor Dice requested an Executive Session.

8. ENGINEER'S REPORT – Given by Borough Manager Mr. Lapia. The McKelvey/Oak St project is 95% complete. Work on Oak Street is scheduled to start September 21st. Paving for the McKelvey Street project is to begin the week of September 14th.

9. ZONING OFFICER'S REPORT – Given by Borough Manager Mr. Lapia. Mr. Krainbucher recommended that an ordinance for occupancy permits be created when deeds change. He also recommended that an ordinance for rental inspections be adopted.

10. BOROUGH MANAGER'S REPORT – The police test application has closed. The written exam is scheduled for September 26, 2026. Notices were sent to the candidates.

11. TREASURER'S REPORT – Mr. Gongaware motioned to approve the treasurer's report as submitted. Seconded by Mr. Nemitz. The motion carried unanimously.

12. TAX COLLECTOR'S REPORT – Mr. Nemitz motioned to approve the tax collector's report as presented. Seconded by Mr. Kelly. The motion carried unanimously.

13. COMMITTEE REPORTS
    a. Building & Properties – None.
    b. Community Betterment, Parks & Recreation – deferred to Ms. Dawson. Trunk or Treat will be held on Saturday October 24, 2026. Light up night will be held on Saturday December 5, 2026.
    c. Personnel & Finance – Mr. Vacha would like to begin going over the budget for 2027. If you have any proposals, submit them to the Borough Manager.
    d. Community Outreach & Communication – None.
    e. Planning & Zoning – Next meeting is Tuesday September 22, 2026. Discussions on parts 3 and 4 regarding the Saldo ordinance will be held. There was no vote on the data ordinance.
    f. Public Safety & Public Works – Thank you to the Fire Dept, Derrick of Café 993 and to all residents who contributed during the storms. Mr. Nemitz inquired about burning ordinance being waived for 30 days so debris from the storm can be disposed of. Solicitor Dice stated an amendment to the agenda would have to be made.

14. OLD BUSINESS – None.

18. EXECUTIVE SESSION – Motion was made by Mr. Nemitz to go out of order and enter into executive session at 7:06pm, seconded by Mr. Kelly. The motion carried unanimously. Motion to return to regular business made by Mr. Vacha at 7:51pm, seconded by Mr. Kelly. The motion carried unanimously. Solicitor Dice stated the executive session was held for personnel matters and litigation.

15. NEW BUSINESS –
    a. Discussion and/or Deliberation and/or Official Action on approving the MMO for the Borough Pension Plans. A motion was made to approve the MMOs by Mr. Vacha. Seconded by Mr. Kelly. The motion carried unanimously.
    b. Discussion and/or Deliberation and/or Official Action on a payment request from KGD Contracting Inc. A motion was made by Mr. Vacha to approve payment to KGD Contracting Inc. for $78,752.70. Seconded by Mr. Nemitz. The motion passed unanimously.
    c. Discussion and/or Deliberation and/or Official Action on accepting the resignation of Council Member Anthony Gockel. A motion was made by Mr. Nemitz to accept Mr. Gockel's resignation as Council Member. Seconded by Mr. Kelly. The motion carried unanimously.
    d. Discussion and/or Deliberation and/or Official Action on hiring a Borough Manager. A motion was made by Mr. Nemitz to hire Anthony Gockel as Borough Manager. Seconded by Mr. Vacha. The motion carried unanimously.

e. Discussion and/or Deliberation and/or Official Action on ratifying Disaster Declaration declared on September 3, 2026. A motion was made by Mr. Nemitz to ratify the Disaster Declaration. Seconded by Mr. Mr. Kelly. The motion carried unanimously.
f. Discussion and/or Deliberation and/or Official Action on amending the agenda to add a Resolution to extend the Disaster Declaration to October 7, 2026. Motion was made by Mr. Nemitz and seconded by Mr. Kelly. Roll call votes as follows.

Roll Call

Ms. Lynn – Yes
Mr. Kelly – Yes
Mr. Vacha – Yes
Mr. Gongaware – Yes
Mr. Nemitz – Yes

Motion carried unanimously.

g. Discussion and/or Deliberation and/or Official Action on approving Resolution 2026-08 extending Disaster Declaration. Motion made by Mr. Nemitz, Seconded by Mr. Vacha. Motion carried unanimously.
h. Discussion and/or Deliberation and/or Official Action to purchase a new police vehicle. A motion was made by Mr. Nemitz to purchase a new police vehicle. Seconded by Mr. Kelly. The Dodge charger was damaged during the storms. The cost breakdown for a new vehicle is as follows: 2026 Ford Interceptor $44,766.00, upfitting $14,085.00 and graphics $2,000.00. Motion amended to include purchase price with upfit and graphics not to exceed $65,000, conditioned on insurance declaring the vehicle a total loss. The motion carried unanimously

16. CORRESPONDENCE – None

17. APPROVAL TO PAY BILLS – Mr. Vacha made the motion to pay the bills. Seconded by Mr. Nemitz. The motion carried unanimously.

18. EXECUTIVE SESSION – Was held before New Business

19. CITIZEN COMMENTS/PUBLIC – Bonnie Dawson stated that the lack of communication was not the fault of Council. She suggested setting up a Facebook page or putting more people on the Emergency Management Staff. She also thanked Mr. Gockel for his service as a Council member.

Derek Gutkowski – Café 993, Anytime Ice stated he was open during the power outage serving the public. Pointed at Council and stated they were not good neighbors.

20. MOTION TO ADJOURN- Mr. Nemitz made the motion to adjourn the meeting. Seconded by Mr. Kelly. The motion carried unanimously at 8:39 pm.

Joseph N. Lapia
Borough Manager